

**North Pole Refinery
Technical Project Team
September 14, 2011
Fairbanks ADEC Offices
<https://www1.gotomeeting.com/join/8272959042>
1-800-315-6338 and enter code 2104#
Meeting ID: 827-295-904**

Technical Project Team Members

Bill Butler	City of North Pole, Director of City Services
Dr. Dave Barnes	University of Alaska Fairbanks
Cindy Christian	DEC, Drinking Water Program, Compliance Program Manager
Dennis Elliott	Williams, Director of Environment, Health and Safety
Ann Farris	DEC, Contaminated Sites Program, Project Manager
Loren Garner	FHRA Project Manager
Nim Ha	DHSS, Acting Program Manager, EPHP
Brian Jackson	DEC Prevention and Emergency Response Program (PERP)
Lee Johnson	DEC Drinking Water Program
Elizabeth Page	Reiss/FHRA Project Manager
Brandon Perkins	EPA Region 10
Shannon Price	FHRA, Project Engineer
Jeanne Swartz	DEC, Industry Preparedness Program (IPP)

Support Personnel

Rebecca Andresen	Arcadis
Stephanie Buss	SPB Consulting, Toxicologist
John Elliott	Johnson Wright, Senior Project Manager
Denise Elston	DEC, Contaminated Sites Program, Program Specialist
JoAnn Grady	Grady and Associates, Team Facilitator
Ty Keltner	DEC Public Information Officer
Dr. Laurie Haws	Tox Strategies
Lisa Minnear	OASIS Environmental
Max Schwenne	OASIS Environmental
Meg Michell	Environmental Standards, Inc.
Rock Vitale	Environmental Standards, Inc.
Eric Zentner	Boreal Communication Strategies

Draft Agenda

9:00 am - 9:15 am

- **Introductions** *JoAnn Grady*
 - Approve draft agenda
 - Review of action items from the August TPT update meeting

9:15 am- 10:30 am

Chemistry Subgroup Update *Stephanie Buss*

- **Status of chemistry SOP's** *Stephanie Buss*
- **Status on the Data Validation Process** *Stephanie Buss/Meg Michell*
- **Review and timeline for the risk assessment process** *Stephanie Buss/Rebecca Andresen*

Toxicology Subgroup Update *Stephanie Buss*

- **Report from DHSS on status of Health Consultation** *Nim Ha*
- **Update on PPRTV** *Stephanie Buss*
- **Status of Nomination of Sulfolane to NTP** *Stephanie Buss*

10:30 am-10:45 am

-Break-

10:45 am – 12:00

Site Characterization Update *Max Schwenne*

- **Update on Schedule Resolution** *Ann Farris*
- **Final Site Characterization Work Plan update** *Loren Garner*
 - **Field work to date**
 - **Field work underway**

12:00 – 1:00 pm

-Lunch-

1:00 pm – 2:00pm

Source Control Updates *Jeanne Swartz and Brian Jackson or Tom Deruyter*

- **Power point presentation from IPP on recent spill drill.** *Jeanne Swartz*
- **Reports of any spills and status of lab sump** *Brian Jackson*

2:00pm – 2:15pm

- Break-

2:15pm-3:15 pm

Drinking Water Subgroup Update *Cindy Christian*

- **Explanation of the additional well search underway and status** *Loren Garner*
- **Update on results of re-testing of non-detect wells** *Loren Garner*
- **Summary of all drinking water well results to date** *Loren Garner*
- **Update on the sampling of the City of North Pole new wells and current frequency of sampling** *Cindy Christian/Bill Butler*
- **Status of Review of Point-of-Entry Treatment Systems for Commercial Property(s)** *Johnny Mendez or Lee Johnson*

3:15-3:30

Risk Communication Subgroup Update *JoAnn Grady*

- **Survey**
- **Newsletter**
- **Briefings** *Ann Farris*

3:30pm – 4:00 pm

- **Wrap up**
- **Develop list of agenda items for the October 6th TPT meeting**
- **Confirm schedule of upcoming TPT meetings**
- **Adjourn**